



LIBERTY
GROVE

*the lifestyle of
the new millennium*

Policy for Key Deposit Refunds

Access Keys are no longer required nor will they provide access to any Community Facilities.

Supply of Access Keys

Two (2) keys were originally provided to all residences in Liberty Grove at no cost. No refund is applicable to the keys originally provided.

Additional access keys have been provided on request along with lodgment of a refundable deposit. This deposit in recent years has been \$150.00.

Refund of Key Deposits

An owner or resident may request a refund of the deposit for additional access keys no longer required. This will be accepted and the deposit refunded in either of the following situations:

1. Return of the additional key(s) along with original proof of payment of the refundable deposit paid. Payment of the amount on the original receipt will be made by cheque by the Community Manager.
2. Return of the additional key(s) along with the two (2) original keys provided at no cost. Payment of \$150.00 per additional key returned will be made by cheque by the Community Manager.

Community Key Deposit Refunds do not apply to Strata Buildings

All requests for new Access Keys and Deposit Refunds on return of keys are to be directed to the Building's Strata Manager.

Strata Buildings have been and continue to be responsible for the purchase and supply of Access Keys. With the introduction of the Access Fob system for Community Facilities the Access Keys are only required for access to the strata building and its facilities.

The policy for the deposit cost, purchase and supply of the Strata Access Keys is specific to each Strata Building. The responsibility for the recording of deposits paid and all funds received by Strata Buildings is with the Strata's Manager.